

March 13th, 2020

DECAST Ltd. remains committed to the safety and well-being of our employees and their families. The rapidly evolving situation surrounding the spread of COVID – 19 is being closely monitored by our Senior Leadership Team. We are making every effort to provide a safe workplace through communication, awareness and the increased cleaning of common areas. In addition we have suspended all tours until further notice.

First and foremost, safety is our main priority at DECAST Ltd. Therefore, as per the County of Simcoe's Health and Emergency Services guidelines, we recommend that you take the following precautions to reduce exposure to and transmission of the coronavirus:

- Frequently clean your hands by using soap and water or alcohol-based hand rub
- When coughing and sneezing, cover your mouth and nose with flexed elbow or tissue – throw tissue away immediately and wash your hands
- Avoid touching your eyes, nose or mouth
- Keep surfaces clean and disinfected
- Avoid close contact with anyone who has a fever and cough
- If you have fever, cough, and difficulty breathing seek medical care early and share previous travel history with your health care provider

If you experience symptoms such as fever, cough and difficulty breathing contact Telehealth Ontario at 1-886-797-0000 and describe your symptoms. Telehealth will refer you to appropriate healthcare information or treatment.

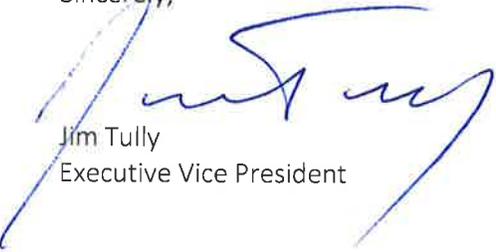
If you receive a positive COVID – 19 test result or are directed by a healthcare professional to self-isolate you must follow the following protocol:

1. Contact Marlo Harley, Manager Health, Safety & Training at mharley@decastltd.com or 705-627-3988 to report your diagnosis and any other pertinent information so that we can monitor the situation and respond accordingly to protect you and the workforce.

In addition to that, if you are travelling, have travelled or been in contact with anyone who has recently travelled to an infected region, you must inform Marlo Harley and she will advise on appropriate next steps.

As the situation continues to evolve, we will communicate any changes to current work practices or recommended precautionary measures.

Sincerely,



Jim Tully
Executive Vice President