

March 17th, 2020

In order to stop the spread of COVID – 19 it is very important that we adhere to social distancing best practices. We are looking at many different methods in order to achieve this, including remote work options. With that in mind, we are instructing office-based staff to connect with their Manager to arrange options to work from home. This may include scheduling appropriate times to come into the office to pick up paperwork, drawings etc. Please connect with Steve Dziama to develop a plan that will give you remote access to the systems that you require.

While working from home if you experience symptoms such as fever, cough and difficulty breathing contact Telehealth Ontario at 1-886-797-0000 and describe your symptoms. Telehealth will refer you to appropriate healthcare information or treatment. Please update Marlo Harley at mharley@decastltd.com regarding your health status if you develop symptoms or if your symptoms worsen. Should you experience any symptoms you are asked not to return to work until you are given clearance to do so by your health care provider.

As the situation continues to evolve, we will communicate any changes to current work practices or recommended precautionary measures.

Sincerely,

Jim Tully
Executive Vice President